



Room Planning Questions for Contracted Coaching

Teacher Orientation

Verify coaching model (in-person or virtual). If virtual, do all participating teachers have access to laptops or tablets with audio?

Yes

No

Schedule Teacher Orientation (duration of one-hour).

Scheduling as a group is most efficient. We recommend finding a time when all/most can attend and recording the presentation for those who aren't able to attend.

Date _____

Time _____

How will Orientation be delivered?

In person

Virtual

In addition to yourself, who will be on site to support participating teachers?

What is the best process of communication for when a site, teacher, or coach cannot participate in a coaching session? *(Ex: illness, schedule changes, special events, issues with completing a LENA Day or devices processing.)*

Room Information

For each room, determine the following:

Room name _____

Age group of children:

- Infant (most children are 0-18 months old)
- Toddler (most children are 12-40 months old)
- Preschool (most children are 36-60 months old)
- Pre-K (most children are 48+ months old)

Number of teachers working in this classroom: _____

Name(s) and email(s) of teachers in this room participating in LENA Grow coaching sessions:

Number of children enrolled in this classroom: _____

Days and times coverage will be provided for weekly coaching sessions:

Coaching Session Week 1 (1 hour) _____

Coaching Sessions Weeks 2-4 (30 minutes) _____

Coaching Session Week 5 (1 hour) _____

Which language is preferred for Teacher Guides?

Teacher Guides are available in English or Spanish. If the participating teachers would need both English and Spanish, LENA can provide printed materials in one language and the electronic version of materials in the other language.

- English
- Spanish

Which language is preferred for coaching sessions?

- English
- Spanish

Add any additional room-based questions that support your planning and logistics:



For more information, contact:

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